



State of Ohio  
**Public Works Commission**  
*Application for Financial Assistance*

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Portage Township Subdivision Code: 173-64122  
District Number: 5 County: Wood Date: 09/04/2019  
Contact: Donald Zeigler Phone: (419) 308-3988  
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)  
Email: dlzeigler2@gmail.com FAX: \_\_\_\_\_

Project

Project Name: Cloverdale Road Reconstruction Zip Code: 43466

Subdivision Type	Project Type	Funding Request Summary
(Select one)	(Select single largest component by \$)	(Automatically populates from page 2)
<input type="checkbox"/> 1. County	<input checked="" type="checkbox"/> 1. Road	Total Project Cost: <u>219,800 .00</u>
<input type="checkbox"/> 2. City	<input type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>109,900 .00</u>
<input checked="" type="checkbox"/> 3. Township	<input type="checkbox"/> 3. Water Supply	2. Loan: <u>0 .00</u>
<input type="checkbox"/> 4. Village	<input type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0 .00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>109,900 .00</u>
	<input type="checkbox"/> 6. Stormwater	

**District Recommendation** (To be completed by the District Committee)

Funding Type Requested	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
(Select one)		
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

**For OPWC Use Only**

STATUS	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
_____	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

## 1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

### 1.1 Project Estimated Costs

#### Engineering Services

Preliminary Design:	_____	.00	
Final Design:	_____	.00	
Construction Administration:	_____	.00	
Total Engineering Services:	a.)	<u>0</u> .00	<u>0</u> %
Right of Way:	b.)	_____ .00	
Construction:	c.)	<u>209,300</u> .00	
Materials Purchased Directly:	d.)	_____ .00	
Permits, Advertising, Legal:	e.)	_____ .00	
Construction Contingencies:	f.)	<u>10,500</u> .00	<u>5</u> %
Total Estimated Costs:	g.)	<u>219,800</u> .00	

### 1.2 Project Financial Resources

#### Local Resources

Local In-Kind or Force Account:	a.)	_____ .00	
Local Revenues:	b.)	<u>109,900</u> .00	
Other Public Revenues:	c.)	_____ .00	
ODOT / FHWA PID: _____	d.)	_____ .00	
USDA Rural Development:	e.)	_____ .00	
OEPA / OWDA:	f.)	_____ .00	
CDBG:	g.)	_____ .00	
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: _____	h.)	_____ .00	
Subtotal Local Resources:	i.)	<u>109,900</u> .00	<u>50</u> %

#### OPWC Funds (Check all requested and enter Amount)

Grant: <u>100</u> % of OPWC Funds	j.)	<u>109,900</u> .00	
Loan: <u>0</u> % of OPWC Funds	k.)	_____ .00	
Loan Assistance / Credit Enhancement:	l.)	<u>0</u> .00	
Subtotal OPWC Funds:	m.)	<u>109,900</u> .00	<u>50</u> %
Total Financial Resources:	n.)	<u>219,800</u> .00	<u>100</u> %

### 1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

### 2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>109,900</u> .00	<u>50</u> %
2.2 Total Portion of Project New / Expansion:	<u>109,900</u> .00	<u>50</u> %
2.3 Total Project:	<u>219,800</u> .00	<u>100</u> %

A Farmland  
Preservation letter is  
required for any  
impact to farmland

### 3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>01/01/2020</u>	End Date: <u>05/01/2020</u>
3.2 Bid Advertisement and Award	Begin Date: <u>05/15/2020</u>	End Date: <u>07/03/2020</u>
3.3 Construction	Begin Date: <u>07/24/2020</u>	End Date: <u>10/30/2020</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects.  
Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

### 4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

#### 4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 20 Years      Age: 1987 (Year built or year of last major improvement)

*Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.*

#### 4.2 User Information

Road or Bridge:      Current ADT 59      Year 2019      Projected ADT \_\_\_\_\_ Year \_\_\_\_\_

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate      Current \$ \_\_\_\_\_      Proposed \$ \_\_\_\_\_

Number of households served: \_\_\_\_\_

Residential Wastewater Rate      Current \$ \_\_\_\_\_      Proposed \$ \_\_\_\_\_

Number of households served: \_\_\_\_\_

Stormwater: Number of households served: \_\_\_\_\_

## 4.3 Project Description

- A: **SPECIFIC LOCATION** (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

Cloverdale Road between Bays Road and SR 281. Approximately three miles northeast of the Village of Jerry City and two miles northwest of the main campus of Elmwood School District.

- B: **PROJECT COMPONENTS** (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

The project on Cloverdale Road between Bays Road and SR 281 is a reconstruction of 2455 square yards of the existing pavement, which will be overlaid with 391 cubic yards of ODOT Item 441, Asphalt Concrete Intermediate Course and 326 cubic yards of ODOT Item 441, Asphalt Concrete Surface Course. The project includes 196 cubic yards of ODOT Item 411, Stabilized Crushed Aggregate and 100 square yards of ODOT Item 254 Pavement Planing.

- C: **PHYSICAL DIMENSIONS** (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

Cloverdale Road from Bays Road to SR 281 is 16 feet wide and 1 mile in length. A recent traffic count showed an ADT of 59.

## 5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

### 5.1 Chief Executive Officer

(Person authorized in legislation to sign project agreements)

Name: Donald Zeigler  
Title: Trustee  
Address: 9113 Emerson Road  
  
City: Wayne State: OH Zip: 43466  
Phone: (419) 308-3988  
FAX:   
E-Mail: dlzeigler2@gmail.com

### 5.2 Chief Financial Officer

(Can not also serve as CEO)

Name: Brian King  
Title: Fiscal Officer  
Address: 8628 Bloomdale Road  
  
City: Wayner State: OH Zip: 43466  
Phone: (419) 351-2018  
FAX:   
E-Mail: portagetownshipfo@gmail.com

### 5.3 Project Manager

Name: Jason Sisco, PE, PS  
Title: Roadway Engineer  
Address: One Courthouse Square  
  
City: Bowling Green State: OH Zip: 43402  
Phone: (419) 354-9070  
FAX: (419) 354-1409  
E-Mail: jsisco@co.wood.oh.us

## 6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- ☒ A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- ☒ A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- ☒ A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- ☐ A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- ☐ Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- ☐ Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- ☒ Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

## 7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

Donald Zeigler, Trustee

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature / Date Signed

## AUTHORIZING LEGISLATION

A motion was made by Rodney Rhoden and seconded by Ed Foos to authorize Donald Zeigler as CEO and Jason Sisco as Project Manager to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program and to execute contracts as required.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Portage Township of Wood County is planning to make capital improvements to Cloverdale Reconstruction Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is qualified project under the OPWC programs,

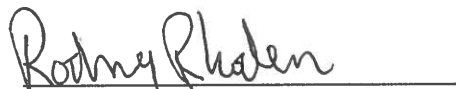
NOW THEREFORE, BE IT RESOLVED by Portage Township of Wood County:

Section 1: Jason Sisco/Project Manager is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Donald Zeigler / Chief Executive Officer is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

8/8/2019

 Trustee

 Trustee

 Trustee

CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS  
LOAN REPAYMENT LETTER

9/4/2019

I, Fiscal Officer of Portage Township Wood County, hereby certify that Portage Township of Wood County has the amount of \$109,900.00 in the Road District, Gas Tax, General Fund, and Road and Bridge Funds and that this amount will be used to pay the local share of the Cloverdale Road Reconstruction Project when it is required.

Brian M. King  
Chief Financial Officer



**Estimate of Construction Cost**  
**Cloverdale Road Resurfacing, Portage Township**

**UNIT PRICE CONTRACT**

Ref. No.	Spec Item No.	Quantity	Unit	ITEM	Unit Price	Total
				<b>PAVEMENT</b>		
1	253	2155	Sq. Yd	Pavement Repair	\$ 35.00	\$ 75,425.00
2	254	100	Sq. Yd	Pavement Planing	\$ 10.00	\$ 1,000.00
3	407	1502	Gal.	Non-Tracking Tack Coat	\$ 2.00	\$ 3,004.00
4	441	391	Cu.Yd.	Asphalt Concrete Intermediate Course, Type-1 (PG64-22)	\$ 150.00	\$ 58,650.00
5	441	326	Cu.Yd.	Asphalt Concrete Surface Course, Type-1 (PG64-22)	\$ 150.00	\$ 48,900.00
6	411	196	Cu.Yd.	Stabilized Crushed Aggregate	\$ 50.00	\$ 9,800.00
				<b>GENERAL</b>		
7	614	1	Lump	Maintaining Traffic	\$ 7,500.00	\$ 7,500.00
8	624	1	Lump	Mobilization	\$ 5,000.00	\$ 5,000.00

The design useful life of this project is 20 years

Prepared By:

*John M. Musteric*  
09.06.2019

John M. Musteric, P.E., P.S.  
Wood County Engineer



SUB TOTAL \$ 209,300.00  
CONTINGENCY (5%) \$ 10,500.00  
**GRAND TOTAL \$ 219,800.00**

**PORTAGE TOWNSHIP TRUSTEES**  
**CLOVERDALE ROAD RECONSTRUCTION**  
**PROJECT NARRATIVE**

Portage Township is located southeast of the City of Bowling Green and includes portions of the incorporated Village of Portage and Village of Jerry City. The main campus of the Elmwood School District is located in southern Portage Township. The section of Cloverdale Road improved by this project is approximately three miles northeast of the Village of Jerry City and two miles northwest of the Elmwood School District campus.

Cloverdale Road has become the main route for hay deliveries to the local CAFO approximately three miles to the northeast on Bloomdale Road. These deliveries are made daily with semi-tractor trailers. As the trips have increased, the road condition has begun to rapidly deteriorate. As recently as one month ago, the township patched several rubblized areas created by the repeated loading of the hay delivery semi-trucks. The critical condition of the road surface has created safety concerns for school buses, snowplow equipment and the traveling public. The overall condition of the road has reached a critical stage requiring large-scale pavement repairs to return the pavement to a stable, durable surface.

At this time, Portage Township is unable to finance a project of this magnitude without financial assistance. Recognizing the importance of this project to the residents of Portage Township, the Trustees are committing 50% of the cost of the project in local share and requesting 50% in grant dollars. The Portage Township Trustees are committed to providing the very best service to their residents with the limited resources available to them. This grant request certainly helps them meet this goal.

# Cloverdale Road





# Cloverdale Road





# Cloverdale Road



## 24 Hour Volume

Interval Start	SOUTH BOUND	NORTH BOUND	Combined
11:00 AM	1	0	1
12:00 PM	3	4	7
1:00 PM	0	4	4
2:00 PM	1	2	3
3:00 PM	1	2	3
4:00 PM	4	2	6
5:00 PM	2	2	4
6:00 PM	4	1	5
7:00 PM	2	2	4
8:00 PM	0	0	0
9:00 PM	0	1	1
10:00 PM	0	0	0
11:00 PM	0	0	0
8/28/2019 12:00 AM	0	0	0
1:00 AM	0	0	0
2:00 AM	0	0	0
3:00 AM	0	0	0
4:00 AM	0	0	0
5:00 AM	0	0	0
6:00 AM	0	0	0
7:00 AM	7	3	10
8:00 AM	2	4	6
9:00 AM	3	0	3
10:00 AM	0	2	2

Totals	30 (50.8%)	29 (49.2%)	59
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**Peak Hours**

12:00 AM - 12:00 PM	7:00 AM	7:30 AM	7:15 AM
Volume	7	7	12
Factor	0.44	0.88	0.75
12:00 PM - 12:00 AM	4:15 PM	12:00 PM	12:00 PM
Volume	5	4	7
Factor	0.42	0.50	0.58

DISTRICT 5  
CAPITAL IMPROVEMENT PROJECTS  
QUESTIONNAIRE  
ROUND 34

Name of Applicant: Portage Township  
Project Title: Claverdale Road Reconstruction

The following questions are to be answered for each application submitted for State Issue II SCIP, LTIP and Loan Projects. Please provide specific information using the best documentation available to you. Justification of your responses to these questions will be required if your project is selected for funding, so please provide correct and accurate responses. **Communities and Townships under 5,000 in population should also complete the Small Government Criteria.**

1. What percentage of the project in repair A= 100%, replacement B= \_\_%, expansion C= \_\_%, and new D= \_\_%? (Use dollar amounts of project to figure percentages and make sure the total equals one hundred(100) percent) A+B= 100% C+D= \_\_%

Repair/Replacement = Repair or Replacement of public facilities owned by the government (any subdivision of the state).

New/Expansion = Replacement of privately owned wells, septic systems, private water or wastewater systems, etc.

2. Give the physical condition rating:

Closed or Not Operating: The condition is unusable, dangerous and unsafe. The primary components have failed. The infrastructure is not functioning at all.

Critical: The condition is causing or contributing to a serious non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at seriously diminished capacity. Imminent failure is anticipated within 18 months. Repair and/or replacement is required to eliminate the critical condition and meet current design standards. **(For Road Projects structural repair items would represent a minimum of 25% of the total Project Cost).**

Poor: The condition is substandard and requires repair/replacement in order to return to the intended level of service and comply with current design standards. Infrastructure contains a major deficiency and is functioning at a diminished capacity.

Fair: The condition is average, not good or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards.

Good: The condition is safe and suitable to purpose. Infrastructure is functioning as



originally intended, but requires minor repairs and/or upgrades to meet current design standards.

Excellent: The condition is new, or requires no repair. Or, no supporting documentation has been submitted.

\* **In order to receive points provide supporting documentation (e.g. photos, a narrative, maintenance history, or third party findings) to justifying the rating.**

3. If the proposed project is not approved what category would best represent the impact on the general health and/or public safety?

## **ROADS**

**Extremely Critical:** Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Major Access Road.\*

**Critical:** Resurfacing, Restoration and Rehabilitation (3R) of a Major Access Road.\*

**Major:** Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Minor Access Road.\*

**Moderate:** Resurfacing, Restoration and Rehabilitation (3R) of a Minor Access Road.\*

**Minimal:** Preventative Maintenance of a Major Access Road.

**No Impact:** Preventative Maintenance of a Minor Access Road.

**Projects that have a variety of work will be scored in the LOWEST category of work contained in the Construction Estimate.**

### ***Road/Street Classifications:***

***Major Access Road:*** *Roads or streets that have a dual function of providing access to adjacent properties and providing through or connecting service between other roads.*

***Minor Access Road:*** *Roads or streets that primarily provide access to adjacent properties without through continuity, such as cul-de-sacs or loop roads or streets.*

***Preventative Maintenance:*** *Non Structural Pavement work such as chip sealing, cape sealing, micro-surfacing, crack sealing, etc.*

\*(3R) Resurfacing, Restoration and Rehabilitation - Improvements to existing roadways, which have as their main purpose, the restoration of the physical features (pavement, curb, guardrail, etc.) without altering the original design elements. **(Surface and Intermediate layer Mill and Fills, overlays with less than or equal to 3" of additional pavement, ect...)**



\*(4R) Resurfacing, Restoration, Rehabilitation and Reconstruction - Much like 3R, except that 4R allows for the complete reconstruction of the roadway and alteration of certain design elements (i.e., lane widths, shoulder width, SSD, **overlays with greater than 3" of additional pavement**, etc.).

### BRIDGES SUFFICIENCY RATING

Extremely Critical:	0-25, or a General Appraisal rating of 3 or less.
Critical:	27-50, or a General Appraisal rating of 4.
Major:	51-65 or a General Appraisal rating of 5 or 6.
Moderate:	66-80 or a General Appraisal rating of 7.
Minimal:	81-100 or a General Appraisal rating of more than 7.
No Impact:	Bridge on a new roadway.

### WASTEWATER TREATMENT PLANTS

Extremely Critical:	Environmental Protection Agency (EPA) orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
Critical:	Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
Major:	Replace deficient appurtenances. Update existing processes due to EPA recommendations.
Moderate:	Increase capacity to meet current needs or update processes to improve effluent quality.
Minimal:	New/Expansion project to meet a specific development proposal.
No Impact:	New/Expansion to meet future or projected needs.

### WATER TREATMENT PLANT

Extremely Critical:	EPA orders in the form of a consent decree, findings and orders or court order.
Critical:	Improvements to meet Environmental Protection Agency (EPA) Safe Drinking Water Regulations and/or NPDES Orders.
Major:	Replace deficient appurtenances. Update existing processes due to EPA recommendations.
Moderate:	Increase capacity to meet current needs or update processes to improve water quality.
Minimal:	New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

COMBINED SEWER SEPARATIONS (May be construction of either new storm or sanitary sewer as long as the result is two separate sewer systems.)

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.

Critical: Separate, due to chronic backup or flooding in basements.

Major: Separate, due to documented water quality impairment, or due to EPA recommendations.

Moderate: Separate, due to specific development proposal within or upstream of the combined system area.

Minimal: Separate, to conform to current design standards.

No Impact: No positive health effect.

#### STORM SEWERS

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Chronic flooding (structure damage).

Major: Inadequate capacity (land damage).

Moderate: Inadequate capacity with no associated damage.

Minimal: New/Expansion to meet current needs.

No Impact: New/Expansion to meet future or project needs.

#### CULVERTS

Extremely Critical: Structurally deficient or functionally obsolete. Deterioration has already caused a safety Critical: hazard to the public.

Critical: Inadequate capacity with land damage and the existing or high probability of property damage.

Major: Inadequate capacity (land damage).

Moderate: Inadequate capacity with no associated damage.

Minimal: New/Expansion to meet current needs.

No Impact: New/Expansion to meet future or projected needs.

### SANITARY SEWERS

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.

Critical: Replace, due to chronic pipe failure, chronic backup or flooding in basements. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.

Major: Replace, due to inadequate capacity or infiltration, or due to EPA recommendations.

Moderate: Rehabilitate to increase capacity to meet current needs or to reduce inflow and infiltration.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

### SANITARY LIFT STATIONS AND FORCE MAINS

Extremely Critical: Structurally deficient. Deterioration has already caused a safety/health hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Inadequate capacity with actual or a high probability of property damage. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.

Major: EPA recommendations, or, reduces a probable health and/or safety problem.

Moderate: Rehabilitate to increase capacity to meet current needs.

Minimal: New/Expansion to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

### WATER PUMP STATIONS

Extremely Critical: Structurally deficient. Deterioration has already caused a safety hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Inadequate capacity with the inability to maintain pressure required for fire flows.

Major: Replace due to inadequate capacity or EPA recommendations.

Moderate: Rehabilitate to increase capacity to meet current needs.  
Minimal: New/Expansion to meet a specific development proposal.  
No Impact: New/Expansion to meet future or projected needs.

#### WATER LINES/WATER TOWERS

Extremely Critical: Solve low water pressure or excessive incidents of main breaks in project area.  
Critical: Replace, due to deficiency such as excessive corrosion, etc.  
Major: Replace undersized water lines as upgrading process.  
Moderate: Increase capacity to meet current needs.  
Minimal: New/Expansion project to meet a specific development proposal.  
No Impact: New/Expansion to meet future or projected needs.

#### OTHER

Extremely Critical: There is a present health and/or safety threat.  
Critical: The project will provide immediate health and/or safety benefit.  
Major: The project will reduce a probable health and/or safety problem.  
Moderate: The project will delay a health and/or safety problem.  
Minimal: A possible future health and/or safety problem mitigation.  
No Impact: No health and/or safety effect.

*NOTE: Combined projects that can be rated in more than one subset may be rated in the other category at the discretion of the District 5 Executive Committee. In general, the majority of the cost or scope of the project shall determine the category under which the project will be scored.*

(Submittals without supporting documentation will receive 0 Points for this question.)

Extremely Critical \_\_\_\_, Critical \_\_\_\_, Major \_\_\_\_, Moderate \_\_\_\_, Minimal \_\_\_\_, No Impact \_\_\_\_. Explain your answer.

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(Additional narrative, charts and/or pictures should be attached to questionnaire)

4. Identify the amount of local funds that will be used on the project as a percentage of the total project cost.

A.) Amount of Local Funds = \$ 109,900

B.) Total Project Cost = \$ 219,800

RATIO OF LOCAL FUNDS DIVIDED by TOTAL PROJECT COSTS (A÷B)= 50 %

Note: Local funds should be considered funds derived from the applicant budget or loans funds to be paid back through local budget, assessments, rates or tax revenues collected by the applicant.

5. Identify the amount of other funding sources to be used on the project, excluding State Issue II or LTIP Funds, as a percentage of the total project cost.

Grants \_\_\_\_% Gifts \_\_\_\_%, Contributions \_\_\_\_%

Other \_\_\_\_% (explain) \_\_\_\_\_, Total 0 %

Note: Grant funds and other revenues not contributed or collected through taxes by the applicant should be considered other funds. The Scope of Work for each Funding Source must be the same.

6. Total Amount of SCIP and Loan Funding Requested- An Applicant can request a grant per the categories below for points as indicated on the Priority Rating Sheet. If the Applicant is including a loan request equal to, but not exceeding 50% of the OPWC funding amounts listed below, there will be no point penalty. If loan funds requested are more than 50%, points as listed in the Priority Rating Sheet will apply.

_____	\$500,001 or More
_____	\$400,001-\$500,000
_____	\$325,001-\$400,000
_____	\$275,001-\$325,000
_____	\$175,001-\$275,000
<u>X</u>	\$175,000 or Less

There are times when the District spends all of the grant money and has loan money remaining. When this happens, the district makes a loan offer in the amount of the requested grant to the communities that were not funded. The offers are made in the order of scoring. We need to know if you are not successful in obtaining grant dollars for your project if you would be interested in loan money:

YES \_\_\_\_\_ NO X

(This will only be considered if you are not funded with grant money and there is remaining loan money.) **Please note: if you answer "no" you will not be contacted, only if you answer "yes" will an offer be made in the event that there is loan money remaining.**

7. If the proposed project is funded, will its completion directly result in the creation of permanent full-time

equivalent (FTE) jobs (FTE jobs shall be defined as 35 hours/week) ? Yes \_\_\_ No X. If yes, how many jobs within eighteen months? \_\_\_ Will the completed project retain jobs that would otherwise be permanently lost? Yes \_\_\_ No X. If yes, how many jobs \_\_\_\_ will be created/retrained within 18 months following the completion of the improvements?

(Supporting documentation in the form of letter from affected industrial or commercial enterprises that specify full time equivalent jobs that will be retained or created directly by the installation or improvement of Public infrastructure. Additional items such as; 1) newspaper articles or other media news accounts, 2) public meeting minutes, and/or 3) a letter from the County Economic Development Director or State of Ohio Economic Development Professional that alludes to the requirement for the infrastructure improvement to support the business. Submittals without supporting documentation will receive 0 points for this question.)

8. What is the total number of existing users that will directly benefit from the proposed project if completed? 59 (Use households served, traffic counts, etc. and explain the basis by which you arrived at your number.)

9. Is subdivision's population less than 5,000 Yes X No \_\_\_

If yes, continue. You may want to design your project per Small Government Project Evaluation Criteria, released for the current OPWC Round to assist in evaluating your project for potential Small Government Funding. The Small Government Criteria is available on the OPWC website at <http://www.pwc.state.oh.us/Meth.SG.PDF> If No, skip to Question 11.

10. **OHIO PUBLIC WORKS COMMISSION SMALL GOVERNMENT PROGRAM GUIDELINES**

All projects that are sponsored by a subdivision with a population of 5,000 or less, and not earning enough points for District Funding from SCIP or LTIP Funds, are then rated using the Small Government Program Rating Criteria for the corresponding funding round. In order to be rated the entity must submit the Small Government Supplement and their required budgets with their application.

**Only infrastructure that is village- or township- owned is eligible for assistance.** The following policies have been adopted by the Small Government Commission:

- District Integrating Committees may submit up to seven (7) applications for consideration by the Commission. All 7 must be ranked, however, only the top five (5) will be scored. The remaining two (2) will be held as contingency projects should an application be withdrawn.
- Grants are limited to \$500,000. Any assistance above that amount must be in the form of a loan.



- Grants for new or expanded infrastructure cannot exceed 50% of the project estimate.
- The Commission may deny funding for water and sewer systems that are deemed to be more cost-effective if regionalized.
- If a water or sewer project is determined to be affordable, the project will be offered a loan rather than a grant. Pay special attention to the **Water & Wastewater Affordability Supplemental** and the **Small Government Water & Wastewater Affordability Calculation Worksheet**. Both are available on the Small Government Program Tab at <http://www.pwc.state.oh.us/SmallGovernment.html>
- Should there be more projects that meet the “annual score” than there is funding, the tie breaker is those projects which scored highest under Health & Safety, with the second tie breaker being Condition. If multiple projects have equivalent Health & Safety and Condition scores they are arranged according to the amount of assistance from low to high. Once the funded projects are announced, “contingency projects” may be funded from project under-runs by continuing down the approved project list.
- Supplemental assistance is not provided to projects previously funded by the Commission.
- Applicants have 30 days from receipt of application by OPWC without exception to provide additional documentation to make the application more competitive under the Small Government criteria. Applications will be scored after the 30-day period has expired. The applicants for each District's two (2) contingency projects will have the same 30-day period to submit supplemental information but these applications will not be scored unless necessary to do so. **It is each applicant's responsibility for determining the need for supplemental material. The applicant will not be asked for or notified of missing information unless the Commission has changed the project type and it affects the documentation required. Important information may include, but is not limited to: age of infrastructure, traffic counts or utility users, median income information, user rates ordinances, and the Auditor's Certificate of Estimated Revenues or documentation from the Auditor of State that subdivision is in a state of fiscal emergency.**

If you desire to have your Round 33 project considered for Small Government Funding please download the Small Government Evaluation Criteria applicable to Round 33 by accessing the OPWC Website at <http://www.pwc.state.oh.us/Meth.SG.PDF>. Please complete the Small Government Evaluation Criteria and attach all required supporting documentation and attach it to the District 5 Questionnaire for Round 32.

# 11. MANDATORY INFORMATION, DISTRICT 5, DISCRETIONARY RANKING POINTS

List all specific user fees: Amount or  
ROAD & BRIDGE PROJECTS: (OHIO REVISED CODE) Percentage

Permissive license fee

4504.02 or 4504.06 \_\_\_\_\_  
4504.15 or 4504.17   X    
4504.16 or 4504.171 \_\_\_\_\_  
4504.172 \_\_\_\_\_  
4504.18   X

Special property taxes 5555.48 \_\_\_\_\_

5555.49 \_\_\_\_\_

Municipal Income Tax \_\_\_\_\_

County Sales Tax \_\_\_\_\_

Others \_\_\_\_\_

(DO NOT INCLUDE SCHOOL TAXES)

### SPECIFIC PROJECT AREA INFORMATION.

Median household income \_\_\_\_\_

Monthly utility rate: Water \_\_\_\_\_

Sewer \_\_\_\_\_

Other \_\_\_\_\_

List any special user fees or assessment (be specific)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLITICAL SUBDIVISION= \_\_\_\_\_

COUNTY= \_\_\_\_\_

DISCRETIONARY POINTS (BY DISTRICT COMMITTEE ONLY)= \_\_\_\_\_

(25-20-15)

Date: 9-6-2019

Signature: 

Title: Trustee

Address: 9113 Emerson Rd, Wayne, Ohio

Phone: 419-308-3988

FAX: \_\_\_\_\_

Email: d1zeigler@gmail.com



# Portage Township

## Cloverdale Road Reconstruction

District 5

Capital Improvement Project

Priority Rating Sheet, Round 34

Revised 04/23/19

PROJECT NUMBER

COUNTY:												PROJECT NUMBER				
PROJECT:																
EST. COST:																
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS					"A" x "B"	Priority Factors						No.	
			0	2	4	6	8	10		0	2	4	6	8	10	
1	1	(Repair or Replace) vs. (New or Expansion)							X 10	0% +	20% +	40% +	60%+ Repair or Replacement	80%+ Repair or Replacement	100%+ Repair or Replacement	1
										Repair or Replacement	Repair or Replacement	Repair or Replacement			X	
2	1.5	Existing Physical Condition:  Must submit substantiating documentation and CIR (100% New or Expansion = 0 Points).							X 12	Excellent	Good	Fair	Poor	Critical	Closed or Not Operating	2
3	2	Public Health and/or Public Safety Concerns  Submittals without supporting documentation will receive 0 points for this criterion.							X 20	No Impact	Minimal	Moderate	Major	Critical	Extremely Critical	3
															X	
4	2	Percentage of Local Share (Local funds are funds derived from the applicant budget or a loan to be paid back through the applicant budget, assessments, rates or tax revenues)							X 20	0%+	10%+	20%+	30%+	40%+	50%+	4
															X	
5	1	OTHER FUNDING SOURCES  (Excluding Issue II Funds)  (Grants and other revenues not contributed or collected through taxes by the applicant; including Gifts, Contributions, etc. - must submit copy of award or status letter.)							X 0	0%+	10%+	20%+	30%+	40%+	50%+	5
															X	
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS					"A" x "B"	Priority Factors						No.	
			-9	-8	0	8	9	10		-9	-8	0	8	9	10	
6	2	OPWC Grant and Loan Funding Requested; Please refer to Item 6 on Questionnaire for Clarification.							X 20	Grant or Loan Only						
										\$500,001	\$400,001 to	\$325,001	\$275,001	\$175,001	\$175,000	
										or more	\$500,000	\$400,000	\$325,000	\$275,000	\$175,000	X
	2									Grant/Loan Combination						
										\$750,000	\$600,001 to	\$487,501 to	\$412,501 to	\$282,501 to	\$282,500	6
										or more	\$750,000	\$600,000	\$487,500	\$412,500	or less	
When scoring a project that is only grant or only loan. Please use the chart labeled "Grant or Loan Only". When scoring a grant/loan combination, score the project for the grant in the first chart, then use the second chart labeled "Grant/Loan Combination" to score the total (grant and loan combined). Use the lower of the two as the score.																
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS					"A" x "B"	Priority Factors						No.	
			0	2	4	6	8	10		0	2	4	6	8	10	
7	1	Will the Proposed Project Create Permanent Jobs or retain jobs that would otherwise be permanently lost (Written Documentation Required)							X 0	0+ jobs	7+ jobs	15+ jobs	25+ jobs	50+ jobs	100+ jobs	8
8	1	Benefits to Existing Users such as households, (Equivalent dwelling units), traffic counts, etc.							X 0	0+	100+	350+	500+	750+	1000+	9
9		SUBTOTAL RANKING POINTS (MAX = 115)								Other Info:						
										Does this project have a significant impact on productive farmland?						
										YES NO						
										Attach Impact statement if yes.						
										Is the Applicant ready to proceed to bids after State Approval within 6 months?						
										YES NO						
10		COUNTY PRIORITY POINTS (25-2015)														
11		DISCRETIONARY POINTS (BY DISTRICT ONLY) (MAX=12)														
12		GRAND TOTAL RANKING POINTS														

\* Applicants must certify local share contribution. Specify, all funding sources to be utilized as local share at the time of application submittal.